



The global COVID-19 pandemic is one of the most challenging things we've had to face as an industry and a community. As of today, March 17, 2020 Donovan Spring and Donovan Equipment Co. remain open for business in light of the COVID-19 (coronavirus) pandemic.

We are monitoring the situation closely and taking proactive steps to address a number of business concerns. First and foremost, we want to maintain a safe workplace and encourage and/or adopt practices protecting the health of employees, customers, vendors and others. We also want to ensure the continuity of business operations during this pandemic as best as we can under the current circumstances.

Following guidance from public health authorities, we understand that practicing social distancing and reducing public gatherings as much as possible is critically important at this time. *We encourage all customers to call for delivery options in lieu of coming to our facility and to conduct business on the phone or e-mail as much as possible.*

We recognize that we are in a position to support the collective fights against COVID-19. We ask all employees, customers and vendors to cooperate in taking steps to reduce the transmission of communicable diseases in the workplace by doing the following:

- Stay home when you are sick.
- Wash your hands frequently with warm, soapy water for at least 20 seconds.
- Cover your nose and mouth with a tissue when coughing or sneezing (or an elbow or shoulder if no tissue is available and discard used tissues in the trash immediately after use)
- Avoid people who are sick with respiratory symptoms.
- Clean frequently touched surfaces.

We are continuing to monitor this situation closely and will keep posting updates as the situation evolves.